

**Internal Quality Assurance Cell (IQAC)
And Submission of
Annual Quality Assurance Report (AQAR)
by Accredited Institutions
(for Affiliated/Constituent Colleges)
(Revised on 26th September, 2019)**

2018-2019

To:



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072, India**

From:



BHADRAKALI COLLEGE

AT + P.O + P.S, ITKHORI, CHATRA-825408 (JHARKHAND)

(Permanent Affiliated College)

VINOBA BHAVE UNIVERSITY, HAZARIBAGH (JHARKHAND)

NAAC ACCREDITED WITH GRADE "C" (1.58 CGPA), 2017

Email: bhadrakalicollegeitkhori@gmail.com

Website: <https://www.bhadrakalicollege.com>



BHADRAKALI COLLEGE

ITKHORI, CHATRA (JHARKHAND)

PERMANENT AFFILIATED TO VINOBA BHAVE UNIVERSITY, HAZARIBAGH

(Registered under Section 2(F) & 12(B) of UGC)

(NAAC ACCREDITED) GRADE "C"

Requesting Letter

To
The Director
National Assessment and Accreditation Council (NAAC)
P.O. Box. No. 1075, Opp: NLSIU, Nagarbhavi
Bangalore 560 072, India.

Sub: Submission of Annual Quality Assurance Report (AQAR) 2018-2019
of Bhadrakali College, Itkhori, Chatra (Jharkhand).

Respected Sir/Madam

As per the guidance of NAAC, the institution has prepared the Second Annual Quality Assurance Report for the year 2018-2019 is submitted online for your kind information.
Please excuse us for the delay in the submission of AQAR and oblige us. Thanks!
With warm regards!

MD. SHAHID ALI
(Coordinator, IQAC)

DR. DULAR HAJAM
(Chairperson IQAC)

The Annual Quality Assurance Report (AQAR) of the IOAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

- | | |
|---|------------------------------------|
| 1. Name of the Institution: | BHADRAKALI COLLEGE |
| • Name of the Head of the institution: | DR. DULAR HAJAM |
| • Designation: | PRINCIPAL |
| • Does the institution function from owncampus: | (YES) |
| • Phone no./Alternate phoneno.: | |
| • Mobile no.: | 9431182618 / 8294856606 |
| • Registerede-mail: | bhadrakalicollegeitkhori@gmail.com |
| • Alternate e-mail: | bkcitkhori@gmail.com |
| • Address : | AT+P.O+P.S, ITKHORI |
| • City/Town : | CHATRA |
| • State/UT : | JHARKHAND |
| • PinCode : | 825408 |
| 2. Institutionalstatus: | |
| • Affiliated /Constituent: | PERMANENT AFFILIATED |
| • Type of Institution: Co-education/Men/Women | CO-EDUCATION |
| • Location :Rural/Semi-urban/Urban: | RURAL |

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing GRANTS-IN AID
(pleasespecify)

Name of the Affiliating University: VINOBA BHAVE UNIVERSITY, HAZARIBAGH (JHARKHAND)

- Name of the IQAC Co-ordinator: MD. SHAHID ALI
- Phone no. :

Alternate phonenumber.

- Mobile: 9304705649
- IQAC e-mailaddress: shaihidali@jmt@gmail.com
- Alternate Emailaddress:

3. Websiteaddress: (NA)

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No. ..., if yes, whether it is uploaded in the Institutional website: (NO)

Weblink:

5. AccreditationDetails:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	“C”	1.58	2017	from: Nov.27, 2017 to: Nov.26, 2022
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 20-03-2017

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Regular meetings are held to promote, implement and continuous improvement of innovations in curriculum, co-curricular & extracurricular activities of the institution.	Two meetings held during the year 2018-19. (i) (10-04-2019) 1:30 hrs. (ii) (18-12-2019) 1:30 hrs.	05 05

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. (No)

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
----	----	----	----	----
----	----	----	----	----
----	----	----	----	----

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: (No)

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 02 (Two) (i) 10-04-2019, (ii) 18-12-2019

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes (No)

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Recommend to increase number of books, journals, magazines in college library.
- * Encourage all departments to organise symposium, seminars, workshops etc.
- * Encourage teaching staff members to attend various national/international seminars etc .
- * Financial Audit (Internal and External)
- * Timely meeting of IQAC.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Plan to evaluate teaching learning quality.	Quality education.
2. Internal Academic Audit for all departments.	Systematic quality system imposed.
3. For academic environment feedbacks taken from parents	Satisfactory.
4. Plan to develop skill programmes	Skill knowledge developed.

14. Whether the AQAR was placed before statutory body? Yes /No: (NO)

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: (YES, WITH NAAC)

Date: 13th. November 2017

16. Whether institutional data submitted to AISHE: Yes/No: (YES)

Year: 2016-17 - (C-44378-2016) Date of Submission: 06-03-2017

„ 2017-18 - (C-44378-2017) „ „ „ 03-03-2018

„ 2018-19 - (C-44378-2018) „ „ „ 31-03-2019

17. Does the Institution have Management Information System?

Yes

No

(YES)

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Yes, Management Information System has been used manually keep records of admission data, fee records, result records, every month book issue records, weak students and poor result of students and category wise caste data also.

Part-B

CRITERION I -CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
At the beginning of each academic session Principal takes all the information from the university and organized a workshop for all teaching staff how to tackle syllabus. Department of Science through practical to enrich the students knowledge. Department of Botany taken initiatives for social forestry for healthy environment. To ensure employment IQAC try to conduct skill development programme.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
-----	-----	-----	-----	-----	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
-----	-----	-----	-----		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
	UG	-----	-----	-----	-----
Already adopted (mention the year) 2015					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students	-----	-----			
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
-----	-----	-----			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
-----			-----		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders. (Not during the year)					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes/ No (YES)	Yes/ No (YES)	Yes/ No (No)	Yes/ No (No)	Yes/ No (YES)	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
IQAC collect feedbacks from students and teachers. Responsibility of every department take extra classes for slow learners. If any student has any problem concerning syllabus, IQAC directed concerning subject teacher to take doubt classes and provide notes. Also every interval IQAC collect feedbacks from parents and try to improve such area.					

CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1.1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications Received		Students Enrolled	
B. A (Hons.)	-----	776		776	
B.Com.	-----	79		79	
				Total -	855
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	855	-----	25	-----	-----
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
-----	-----	-----	-----	-----	-----
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>Yes, student mentoring system available in this institution. Mentors are responsible for academic progress. For weak students mentor conduct extra classes and weekly tests. The mentors maintain biographic details of each individual mentee including educational background and socio economic status.</p> <p>Mentor also maintain record of class attendance and academic performance.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
855		25		1:34	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	05	-----	Arts: 2 Com. 1
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
-----	-----	-----	-----

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG	U	Semester VI (2019)	28-05-2019 to 08-06-2019	27-06-2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Teachers try to hunt slow learners, poor performers through internal evaluations. After that teacher takes steps for reform through extra classes, tutorial classes and bridge classes. After that again departments take internal assessment based on student test performance to understand student quality improvement.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar followed of university, institution informs to the students through notice board. Internal exam date also provided by Examination Department of the institution. All department teachers conduct internal assessment. Final exam conducted by university end of each semester.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.bhadrakalicollege.com>

2.6.2 Pass percentage of students

Program meCode	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	<u>B.A(HONS.)</u>			
	History	170	157	92.3%
	Pol. Science	105	93	88.5%
	Economics	66	51	77%
	Geography	30	21	70%
	Hindi	110	60	54.5%
	Urdu	08	03	37.5%
	Sanskrit	-----	-----	-----
	Psychology	03	03	100%
	Philosophy	09	05	55.5%
UG	<u>B.COM(HONS.)</u>	59	58	98%
UG	B.A (Gen)	12	07	58%
UG	B.Com. (Gen)	01	01	100%

2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) NOT DONE				
CRITERION III -RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	----	----	----	----
Industry sponsored Projects	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students Research Projects (<i>other than compulsory by the College</i>)	----	----	----	----
International Projects	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
----	----		----	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
----	----	----	----	----
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
----	----		----	
Name of the Start-up	Nature of Start-up		Date of commencement	
----	----		----	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
----	----		----	
----	----		----	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department		No. of Ph. Ds Awarded		
----		----		

3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National	-----	-----	-----			
International	-----	-----	-----			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
-----		-----				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-----	-----	-----	-----	-----	-----	-----
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-----	-----	-----	-----	-----	-----	-----
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/	Arts: (23) Commerce: (2) -----	Arts: (48) Commerce: (20) -----	-----	-----	-----	-----
Workshops	Arts: (1) -----	-----	-----	-----	-----	-----
Presented papers	Arts (1)	Commerce (1)	-----	-----	-----	-----
Resource Persons	Arts (1)	Commerce (1)	-----	-----	-----	-----
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year 2019						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities			
1. Nukkad Sabha	NSS	(2)	(40)			
2. Blood Donation	NSS	(1)	(20)			
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited			

-----	-----	-----	-----	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year 2019				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
	NSS NSS	1. Nukkad Sabha 2. Blood Donation	(2) (1)	(40) (20)
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year				
Nature of Activity	Participant	Source of financial support	Duration	
-----	-----	-----	-----	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
-----	-----	-----	-----	-----
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
-----	-----	-----	-----	
CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development			
-----	-----			
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	Existing	Newly added		
Campus area	16.8 acres	-----		
Class rooms	11	-----		
Laboratories	03	-----		
Seminar Halls				
Classrooms with LCD facilities				
Classrooms with Wi-Fi/ LAN				
Seminar halls with ICT facilities				
Video Centre				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				

Others		
--------	--	--

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System-ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
-----	-----	-----	-----

4.2.1 Library Services:

	Existing		Newly added	Total	
	No.	Value	No.	Value	Value
Text Books	Arts (1284)	2,42,089=00	37	7,610=00	2,49,699=00
	Commerce (338)	79,106=00	45	12,840=00	91,946=00
	Science (316)	67,896=00	86	41,886=00	1,09,772=00
Reference Books					
e-Books					
Journals					
e-Journals					
Digital Database					
CD & Video					
Library automation					
Weeding (Hard & Soft)					
Others (specify)					

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	-----	-----	-----	-----	-----	-----	-----	-----	-----
Added	-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	-----	-----	-----	-----	-----	-----	-----	-----	-----

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.....02mbps..... MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and Recording facility
-----	-----

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS)etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
-----	-----	-----	-----

4.4 Maintenance of Campus Infrastructure					
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year					
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities		
-----	-----	-----	-----		
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link) No					
CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution	Management Concession	54	23,065-00		
Financial support from other sources					
a) National	-----	-----	-----		
b) International	-----	-----	-----		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
Yoga		21 st June 2018	20	Apna Bharat Vikas	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Career Counselling Centre	-----	-----	-----	-----
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance Redressal		
-----		-----	-----		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		

Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-----	-----	-----	-----	-----	-----

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
-----	-----	-----	-----	-----	-----

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	-----	-----
SET	-----	-----
SLET	-----	-----
GATE	-----	-----
GMAT	-----	-----
CAT	-----	-----
GRE	-----	-----
TOFEL	-----	-----
Civil Services	-----	-----
State Government Services	-----	-----
Any Other	-----	-----

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
-----	-----	-----

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/International	Sports	Cultural	Student ID Number	Name of the student
-----	-----	-----	-----	-----	-----	-----

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a significant role and representation of strength in various statutory committee of college such as cultural form like NSS. In such activities like blood donation, Nukkad Shabha and tree plantation etc.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):
No

5.3.2 No. of registered/enrolled Alumni: -----

5.3.3 Alumni contribution during the year (in Rupees) :	-----
5.3.4 Meetings/activities organized by Alumni Association :	-----
CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 Institutional Vision and Leadership	
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)	
<p>The institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralize governance system.</p> <p>The governing body organize meeting time to time and discusses the measure problem and infrastructure development how classes conduct, howfar student satisfy, problems of college staff.</p> <p>Against this governing body makes various policies and plans to take proper action.</p> <p>For proper governance decentralize power. Freehand given each department to take welfare decision.</p> <p>Faculty arrange meeting with the students to create quality interaction.</p> <p>Leadership is commandable.</p> <p>Works distributes among faculty members.</p> <p>Academy Bursar put his leadership in the development of teaching learning process.</p> <p>Administrative Bursar monitoring infrastructure.</p> <p>Accounts Bursar keep the finance record. Students are empower to play active role for student welfare.</p>	
6.1.2 Does the institution have a Management Information System (MIS)?	
Yes/No/Partial:	
Yes, college promotes a culture of participative management. Principal looks into various matters like Accounts, Academy and Examinations.	
6.2 Strategy Development and Deployment	
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
❖ CurriculumDevelopment	The main curriculum of the institution is to impart education to the most neglected weaker section students in rural area (especially girls students) to bring them for admission with affordable fee.
❖ Teaching and Learning	Instruct all the department to complete the syllabus, follow lesson plan, conduct internal exams in due time and published results on time.
❖ Examination andEvaluation	College holding semester examinations. In this connection internal exams conducted by college examination department. Answer books evaluated by the teachers. in tconnection with this IQAC monitor activities of Examination Cell to ensure transparency.
❖ Research andDevelopment	The IQAC promotes research quality among teachers.
❖ Library, ICT and Physical Infrastructure /Instrumentation	Library committee takes innovative steps for the development of library.
❖ Human ResourceManagement	Institution provide training to its staff for effective implementation.
❖ Industry Interaction /Collaboration	Industry representatives visited college for campus selection for students' job, their guidance and suggestions is useful.
❖ Admission ofStudents	Admission of students guided by the Admission Committee. Strictly follow reservation policy as prescribed by the State Govt. as well as university. Also for poor students college gives fee relaxation.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development 1. Proper counseling given for poor performers. 2. Attendance monitoring. 3. The college planning to introduce UGC facilities for students in academic fields.
❖ Administration 1. Preparation of yearly budget for college development in the field of library, building and furniture. 2. Preparation of welfare scheme for teaching and non teaching staff. 3. Guide to students for scholarship.
❖ Finance and Accounts Day to day transactions in to bank for daily income from all sources.
❖ Student Admission and Support Admission committee gives complete details to the students.
❖ Examination Internal examination totally managed by the Controller of Examination of the college.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
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6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. Orientation	1. Dr. Dular Hajam (Two)	(i) 26-05-2005 to 22-06-2005 (ii) 30-08-2006 to 08-09-2006
	2. Dr. Md. Mansoor Alam Fakhri (One)	03-06-2015 to 30-06-2015
	3. Dr. Surendra Kumar (Two)	(i) 26-05-2005 to 22-06-2005 (ii) 30-08-2006 to 08-09-2006
	4. Baleshwar Paswan (One)	12-12-2011 to 17-12-2011
2. Refresher	1. Dr. Dular Hajam (Two)	(i) 02-09-2004 to 22-09-2004 (ii) 18-02-2005 to 10-03-2005
	2. Dr. Surendra Kumar (Two)	(i) 02-09-2004 to 22-09-2004 (ii) 16-06-2007 to 20-06-2007
	3. Dr. Md. Mansoor Alam Fakhri (One)	19-08-2019 to 01-09-2019
	4. Md. Aslam	19-08-2019 to 01-09-2019

3. Short Term Course		5. Dr. Eva Sinha ----- 1. Dr. Md. Mansoor Alam Fakhri(One)	08-02-2007 to 28-02-07 02-11-2012 to 04-11-2012
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent (25)	Fulltime (25)	Permanent (26)	Fulltime/temporary (26)
6.3.5 Welfare schemes for			
Teaching EPF contributed by the management.			
Non teaching EPF contributed by the management and refreshment during working hours.			
Students Scholarships, Fee concession, Free transport for girls, poor students adoption by the college to provide them free education.			
6.4 Financial Management and Resource Mobilization			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Yes, the Institution has both internal and external audit mechanism. The account Bursar is the head of the internal audit system. He is answerable to all the financial records at the end of each financial session an external audit committee comes and reviews the various financial records. After audit the external committee submits a report to the Accounts General, Jharkhand.			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose
-----		-----	-----
6.4.2 Total corpus fund generated			
6.5 Internal Quality Assurance System			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Yes/No Authority
Academic	-----	-----	YES IQAC
Administrative	-----	-----	YES IQAC
6.5.2 Activities and support from the Parent – Teacher Association (at least three)			
1. Provide library facility. 2. Provide job orientation programme. 3. Provide facility to the differently abled students.			
6.5.3 Development programmes for support staff (at least three)			
1. Computer Training programme. 2. Training for skillness in Accounts. 3. Physical training to be healthy.			
6.5.4 Post Accreditation initiative(s) (mention at least three)			
1. Encourage women empowerment. 2. Encourage girls students to continue their education after married. 3. Introduce technical knowledge for students.			

6.5.5				
a. Submission of Data for AISHE portal	:	(Yes/No)		(YES)
b. Participation in NIRF	:	(Yes/No)		(NO)
c. ISO Certification	:	(Yes/No)		(NO)
d. NBA or any other quality audit	:	(Yes/No)		(NO)
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from ----- to -----)	Number of participants
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
International Women's Day Celebration		Female	Male
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7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

1. Workshop on polythene free campus.
2. Encourage for fisheries.
3. Workshop on dung compost.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails	YES	
Braille Software/facilities		
Rest Rooms		
Scribes for examination		
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
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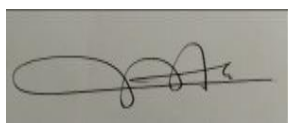
7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
-----	-----	-----
7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration(from-----to -----)	Number of participants
1.Celebration of Independence Day & Republic Day'	15 th August & 26 th January every year.	All teaching, non-teaching ataff members, students & Officers.
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ol style="list-style-type: none"> 1. Planting of medicinal plants. 2. Awareness of Air pollution. 3. Awareness of water pollution. 4. Awareness of soil erosion. 5. Awareness of green and clean campus. 		
7.2 Best Practices		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link		
<ol style="list-style-type: none"> 1. Try to attract tribal boys and girls for higher educations. 2. Institution give financial assistance to the upliftment for weaker section. 		
7.3 Institutional Distinctiveness		
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words		
<ol style="list-style-type: none"> 1. The institution committed to provide an ambitious creativity innovation, good learning, co-curricularl extra-curricular and sports acitivities and competitions are try to organize. 2. To promote ethical standard among students time to time by the visiting of Jain and Budhist saints. 3. To promote cultural activities through participation in the Bhadrakali Temple Mahotsav. 		

8. Future Plans of action for next academic year (500 words)

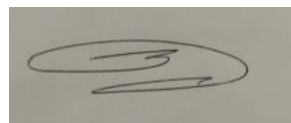
1. To introduce skill development programme especially for the girl students from the rural background to stand their own feet and not to depend at any circumstances.
2. Try to reduce early marriage of the girl students.
3. To bring a new dimension on dowry related issues to make women empowerment.
4. To manage confidence through self employment and entrepreneurship schemes.
5. To organize indoor outdoor games.

Name MD. SHAHID ALI



Signature of the Coordinator, IQAC

Name DR. DULAR HAJAM



Signature of the Chairperson, IQAC

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in