Internal Quality Assurance Cell (IQAC)
And Submission of
Annual Quality Assurance Report (AQAR)
by Accredited Institutions

(for Affiliated/Constituent Colleges)

(Revised on *26th September, 2019*)

2017-2018

To:

NATIONAL ASSESSMENT AND ACCREDITATIONCOUNCIL

An Autonomous Institution of the University GrantsCommission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072**,India

From:

BHADRAKALI COLLEGE

AT + P.O + P.S, ITKHORI, CHATRA-825408 (JHARKHAND)

(Permanent Affiliated College)

VINOBA BHAVE UNIVERSITY, HAZARIBAGH (JHARKHAND)

NAAC ACCREDITED WITH GARADE "C" (1.58 CGPA), 2017

Email: bhadrakalicollegeitkhori@gmail.com

Website: https://www.bhadrakalicollege.com

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BHADRAKALI COLLEGE

ITKHORI , CHATRA (JHARKHAND)
PERMANENT AFFILIATED TO VINOBA BHAVE UNIVERSITY, HAZARIBAGH
(Regisgtered under Section 2(F) & 12(B) of UGC)
(NAAC ACCREDITED) GRADE "C"

Requesting Letter

To
The Director
National Assessment and Accreditation Council (NAAC)
P.O. Box. No. 1075, Opp: NLSIU, Nagarbhavi
Bangalore 560 072, India.

Sub: Submission of Annual Quality Assurance Report (AQAR) 2017-2018
of Bhadrakali College, Itkhori, Chatra (Jharkhand).

Respected Sir/Madam

As per the guidance of NAAC, the institution has prepared the First Annual Quality Assurance
Report for the year 2017-2018 is submitted online for your kind information.
Please excuse us for the delay in the submission of AQAR and oblige us. Thanks!

With warm regards!

MD. SHAHID ALI   DR. DULAR HAJAM
(Coordinator,IQAC)   *(Chairperson IQAC)*

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of theInstitution: BHADRAKALI COLLEGE

- Name of the Head of the institution: DR. DULAR HAJAM

- Designation: PRINCIPAL

- Does the institution function from owncampus: (YES)

- Phone no./Alternate phoneno.:

- Mobile no.:   9431182618 / 8294856606

- Registerede-mail: bhadrakalicollegeitkhori@gmail.com

- Alternate e-mail: bkcitkhori@gmail.com

- Address   :   AT+P.O+P.S, ITKHORI

- City/Town   :   CHATRA

- State/UT   :   JHARKHAND

- PinCode   :   825408

2. Institutionalstatus:
- Affiliated /Constituent: PERMANENT AFFILIATED
- Type of Institution: Co-education/Men/Women   CO-EDUCATION
- Location :Rural/Semi-urban/Urban: RURAL

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing   GRANTS-IN AID
  (pleasespecify)

  Name of the AffiliatingUniversity: VINOBA BHAVE UNIVERSITY, HAZARIBAGH (JHARKHAND)
- Name of the IQAC Co-ordinator: MD. SHAHID ALI
- Phone no. :

  Alternate phoneno.

- Mobile: 9304705649

- IQAC e-mailaddress: shaihidalijmt@gmail.com

- Alternate Emailaddress:

3. Websiteaddress: (NA)
   Web-link of the AQAR: (Previous Academic Year):
   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?

Yes/No. .., if yes, whether it is uploaded in the Institutionalwebsite: (NO)
Weblink:

5. AccreditationDetails:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	"C"	1.58	2017	from: Nov.27, 2017 to: Nov.26, 2022
2nd				from: to:
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishmentof IQAC: DD/MM/YYYY: 20-03-2017

7. Internal Quality AssuranceSystem

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Regular meeting of IQAC arranged. 2. Meeting related to preparation of students satisfaction.	Two meetings held during the year 2017-18. 1. (11-09-2018) 1:00 hrs. 2. (20-12-2018) 1:30 hrs.	05 05

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGCetc.   (No)

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----

9. Whether composition of IQAC as per latest NAAC guidelines:Yes/No: (No)

               *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 02(Two) (i) 11-09-2018, (ii) 20-12-2018

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes/No   Yes
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities duringthe year?   No

          If yes, mentiontheamount: Year:

12. Significant contributions made by IQAC during the current year (maximum fivebullets)

   * To promote discipline and ritual programmes among students by visiting Saints.

   * Personality developing plans among students.

   * Promote Academic Environment.

   * Conduct Seminars among students to promote research activities.

   * Conduct various awareness programme for social issues.

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13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academicyear

Plan of Action	Achievements/Outcomes
1. NAAC Accreditation.	--- Accredited with Grade "C" (1.58 CGPA) 2017
2. Internal Academic Audit for all departments.	--- Systematic quality system imposed.
3. Try to increase Ph.D. holders.	--- This plan motivates for Ph.D registration to increase the No. of Ph.D holders.
4. Various programmes conducted through NSS.	--- Well Performed.
5. Student's Election.	--- Well conducted in the year 2017.

14. Whether the AQAR was placed beforestatutorybody?   Yes /No: (NO)

   Name of theStatutorybody: Date ofmeeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess thefunctioning?
   Yes/No: (YES, WITH NAAC)   Date: 13th. November 2017

 16. Whether institutional data submitted to AISHE: Yes/No: (YES)

          Year: 2016-17 - (C-44378-2016)   Date ofSubmission: 06-03-2017

          „   2017-18 - (C-44378-2017)   „   „   „   03-03-2018

17. Does the Institution have Management InformationSystem?
   Yes   No   (YES)

   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)

          Yes, Management Information System has been used manually and keep record of students data, fee, exam records and library details ends of every month, attendance report will be generated. Those students who have below 75% attendance called for counseling by the respective H.O.Ds. for a corrective measure. Also continuous internal assessment test for student's academic performance. Category wise student data like caste statistical report, admission fee summary reports, library status details.

Part-B

CRITERION I - CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1   Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session college inform about academic calendar & other circular from the affiliation university (Vinoba Bhave University, Hazaribagh).
2. Orientation programme organized for newly admitted student and inform about college discipline and other curriculum.
3. A master routine of Arts, Commerce and Science faculty prepared and circulate to principal office and department. Routine is based on Core and GE papers under credit system.
4. Teaching style is traditional-based on chalk and talk method.
5. College Bus facility given to the girls.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
-----	-----	-----	-----	-----

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-----	-----	-----	-----

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
	UG	-----	-----	-----	-----
Already adopted (mention the year) 2015					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	-----	-----

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
-----	-----	-----

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
-----	-----

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.   (Not during the year)

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/ No (YES)	Yes/ No (YES)	Yes/ No (No)	Yes/ No (No)	Yes/ No (No)

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

IQAC collect feedbacks from students, & teachers as various aspects of college location, office, canteen, library, laboratory, sports, Yoga. Feedback also collected from teachers of every department about student performance in the field of educational environment & result performance.

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name ofthe Programme	Number of seats available	Number of applications received	Students Enrolled
B. A (Hons.)	-----	892	892
B.Com.	-----	92	92
			Total - 984

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG Courses
2017-18	984	-----	25	-----	-----

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques Used
-----	-----	-----	-----	-----	-----

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Under mentor system, the full time teacher have been engaged as mentors of each class. Mentors are responsible for academic progress. They are also entrusted with the task of monitoring attendance and academic progress of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
984	25	1:40

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	05	-----	Arts: 2 Com: 1

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
-----	-----	-----	-----

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Progamme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG	U	Semester-VI(2018)	20-07-2018 to 03-08-18	31-08-2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Monthly test, departmental seminars, field works, field survey, according to syllabus for a good performance.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

   The academic calendar followed of university, institution informs to the students through notice board. Internal exam date also provided by Examination Department of the institution. All department teacher conduct internal assessment. Final exam conducted by university end of each semester.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

<div align="center">

https\\www.bhadrakalicollege.com

</div>

2.6.2 Pass percentage of students

ProgrammeCode	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	B.A (HONS.)			
	History	86	83	96.5%
	Pol. Science	61	60	98.36%
	Economics	34	33	97.05%
	Geography	27	25	92.60%
	Hindi	67	63	94.02%
	Urdu	02	02	100%
	Psychology	03	NCL	NCL
	Philosophy	01	01	100%
UG	B.COM (HONS.)	80	75	93.75%
UG	B.A (GEN)	06	NCL	NCL
UG	B.COM (GEN)	01	01	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)   NOT DONE

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	-----	-----	-----	-----
Minor Projects	-----	-----	-----	-----
Interdisciplinary Projects	-----	-----	-----	-----
Industry sponsored Projects	-----	-----	-----	-----
Projects sponsored by the University/ College	-----	-----	-----	-----
Students Research Projects *(other than compulsory by the College)*	-----	-----	-----	-----
International Projects	-----	-----	-----	-----
Any other(Specify)	-----	-----	-----	-----
Total	-----	-----	-----	-----

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (**IPR**) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
-----	-----	-----

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the Innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-----	-----	-----	-----	-----

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
-----	-----	-----

Name of the Start-up	Nature of Start-up	Date of commencement
-----	-----	-----

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

-----	-----	-----
-----	-----	-----

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
-----	-----

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	-----	-----	-----
International	-----	-----	-----

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
-----	-----

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-----	-----	-----	-----	-----	-----	-----

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title ofthe pape r	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the Publication
-----	-----	-----	-----	-----	-----	-----

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	Arts: (23) Commerce: (2) ----- Arts: (1)	Arts: (48) Commerce: (20) ----- -----	----- ----- ----- -----	----- ----- ----- -----
Presented papers	Arts (1)	Commerce (1)	-----	-----
Resource Persons	Arts (1)	Commerce (1)	-----	-----

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year 2018

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co- ordinated** such activities	Number of students participatedinsuchactivities
1. Cleanliness awareness training	NSS	02	60
2. Swachhata Abhiyan Rally	NSS	02	60
3. Voter Day Awareness Prog.	NSS	02	60
4. Yoga Training	Apna Bharat Vikas	01	20

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students Benefited
-----	-----	-----	-----

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year 2018

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
Swachhata Abhiyan	NSS	Cleanliness in the campus of Bhadrakali Mandir	02	60

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year

Nature of Activity	Participant	Source of financial support	Duration
-----	-----	-----	-----

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	Participant
-----	-----	-----	-----	-----

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
-----	-----	-----	-----

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure Augmentation	Budget utilized for infrastructure development
-----	-----

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	16.8 acres	-----
Class rooms	11	-----
Laboratories	03	-----
Seminar Halls	-----	-----
Classrooms with LCD facilities	-----	-----

Classrooms with Wi-Fi/ LAN	-----	-----
Seminar halls with ICT facilities	-----	-----
Video Centre	-----	-----
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-----	-----
Value of the equipment purchased during the year (Rs. in Lakhs)	-----	-----
Others	-----	-----

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System-ILMS}

Name of the ILMS Software	Nature of automation (fully or partially)	Version	Year of automation
-----	-----	-----	-----

4.2.1 Library Services:

	Existing		Newly added		Total
	No.	Value	No.	Value	Value
Text Books	Arts (905) Commerce (212) Science (206)	1,34,914=00 41,796=00 32,753=00	379 126 110	1,07,175=00 37,310=00 35,143=00	2,42,089=00 79,106=00 67,896=00
Reference Books					
e-Books					
Journals					
e-Journals					
Digital Database					
CD & Video					
Library automation					
Weeding (Hard & Soft)					
Others (specify)					

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	-----	-----	-----	-----	-----	-----	-----	-----	-----
Added	-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	-----	-----	-----	-----	-----	-----	-----	-----	-----

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

…………02mbps……… MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and Recordingfacility
-----	-----

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS)etc				
Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e - Content
-----	-----	-----	-----

4.4 Maintenance of Campus Infrastructure				
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-----	-----	-----	-----

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)   N0

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of Students	Amount in Rupees
Financial support from institution	Management Concession	40	16,800=00
Financial support from other sources			
a) National	-----	-----	-----
b) International	-----	-----	-----

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students Enrolled	Agencies involved
Yoga	21st June 2018 -----	20	Apna Bharat Vikas

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
-----	-----	-----	-----	-----	-----

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance Redressal
-----	-----	-----

5.2 Student Progression					

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-----	-----	-----	-----	-----	-----

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
-----	-----	-----	-----	-----	-----

5.2.3Students qualifying in state/ national/ international level examinations during the year(eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State GovernmentServices)

Items	No. of Students selected/ Qualifying	Registration number/roll number for the exam
NET	-----	-----
SET	-----	-----
SLET	-----	-----
GATE	-----	-----
GMAT	-----	-----
CAT	-----	-----
GRE	-----	-----
TOFEL	-----	-----
Civil Services	-----	-----
State Government Services	-----	-----
Any Other	-----	-----

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
-----	-----	-----

5.3 Student Participation and Activities

5.3.1Numberofawards/medalsforoutstandingperformanceinsports/culturalactivitiesat national/internationallevel(awardforateameventshouldbecountedasone)

Year	Name of the award/ Medal	National/ International	Sports	Cultural	Student ID Number	Name of the Student
-----	-----	-----	-----	-----	-----	-----

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student union of the Institution works for the benefit of the students, in connection with we can see role of NSS. It aims the large goal of servicing the nation among the students. The NSS unit has been regularly conducting various activities tree plantation, Swachhata Abhiyan ect.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):   No

5.3.2 No. of ~~registered~~ enrolled Alumni: -----

5.3.3 Alumni contribution during the year (in Rupees) **:   -----**

5.3.4 Meetings/activities organized by Alumni Association **:   -----**

CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

    The Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance systems.

1. The governing body delegates all the academic and operational decision based on policy the various monitoring committees headed by Principal in order to fulfill vision and mission of the institute.
2. Faculty members are given representation in various committee cells and allowed to conduct various programme to show their abilities. They are encouraged to develop leadership skill by being in charge of various academic co-curricular and extra-curricular activities. They are given authority to conduct seminars.
3. Students are empowered to play an active role as coordinator of co-curricular and extra-curricular activities, social service group coordinator.

6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial:

    Yes, the Institution promotes a culture of participative management. The Principal is the sole authority of this management. He has a well co-ordinate mechanism. They help him to look into various matters like Accounts, Academic, Administration etc.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖   CurriculumDevelopment
    The curriculum is strengthened through workshop and research embedded. Student needs are kept in mind to design job oriented, new generation courses in addition to traditional programme to encouragement.

❖   Teaching and Learning
    All faculty members take proper care of student attendance, routine wise classes, participation in seminars. Also teachers suggest measure for improvement.

❖   Examination andEvaluation
    The IQAC monitored and periodically evaluated to activities the examination cell to ensure continuous and comprehensive evaluation of student.

❖   Research andDevelopment
    The IQAC gives direction and monitor to activities of research committee the quality.

❖   Library, ICT and Physical Infrastructure /Instrumentation
    IQAC monitor the regular updating of library resources.

❖   Human ResourceManagement
    Training and development programme conducted upgradation of skill and abilities of the non-teaching and ministerial staff.

❖   Industry Interaction /Collaboration
    For student Industry representatives are invited to guide and suggestions for job.

❖   Admission ofStudents
    Admission procedure is conducted by Admission Committee in keeping with the rules & regulations.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning andDevelopment
   1. Attendance of students monitoring time to time by subject teacher.
   2. The class teacher continuously used internal assessment marks.

❖ Administration
   1. Preparation of yearly budget.
   2. Preparation of monthly salary & EPF statement for teaching and non teaching staff.
   3. Helping the student for scholarship.
   4. Preparation of seminars.

❖ Finance andAccounts Day to day transactions, vouchers and bills are done and daily income from all sources transfer in Bank Accounts.
❖ Student Admission andSupport During admission time complete details are given to the students.
❖ Examination Examinations are totally managed by office of the Controller Of Examination.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support Provided	Name of the professional body for which membership fee is provided	Amount of support
-----	-----	-----	-----	-----

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organisedfor teachingstaff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
-----	-----	-----	-----	-----	-----

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. Orientation	1. Dr. Dular Hajam (Two)	(i) 26-05-2005 to 22-06-2005 (ii)30-08-2006 to 08-09-2006
	2. Dr. Md. Mansoor Alam Fakhri(One)	03-06-2015 to 30-06-2015
	3. Dr. Surendra Kumar (Two)	(i) 26-05-2005 to 22-06-2005 (ii)30-08-2006 to 08-09-2006
	4. Baleshwar Paswan (One) -----	12-12-2011 to17-12-2011
2. Refresher	1. Dr. Dular Hajam (Two)	(i) 02-09-2004 to 22-09-2004 (ii)18-02-2005 to 10-03-2005
	2. Dr. Surendra Kumar (Two)	(i) 02-09-2004 to 22-09-2004 (ii)16-06-2007 to 20-06-2007
	3. Dr. Eva Sinha	(i)08-02-2007 to 28-02-07

3. Short Term Course	----- 1. Dr. Md. Mansoor Alam Fakhri(One)	02-11-2012 to 04-11-2012

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent (25)	Fulltime (25)	Permanent (26)	Fulltime/temporary (26)

6.3.5 Welfare schemes for

Teaching EPF contributed by the management and refreshment during working hours.	
Non teaching EPF contributed by the management and refreshment during working hours.	
Students Scholarships, Fee concession, Free transport for girls, poor students adoption by the college to provide them free education.	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

 (with in 100 words each)

  Yes, the Institution has both internal and external audit mechanism. The account Bursar is the Head of the internal audit system. He is answerable to all the financial records at the end of each financial session an external audit committee comes and reviews the various financial records. After audit the external committee submits a report to the Accounts General, Jharkhand.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpo Se
-----	-----	-----

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-----	-----	YES	IQAC
Administrative	-----	-----	-----	-----

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Pressure to join regular classes.
2. Provide valuable suggestions for development likely library and canteen etc.
3. Point out weakness of teaching-learning process.

6.5.3 Development programmes for support staff (at least three)

1. Yoga Programme.
2. Computer Training.
3. Soft Skill Training.

6.5.4 Post Accreditation initiative(s) (mention at least three)

1. Rural Social up liftment.
2. Use water resources.
3. Women empowerment

6.5.5
a. Submission of Data forAISHEportal   : (Yes/No)   (YES)
b. ParticipationinNIRF   : (Yes /No)   (NO)
c. ISOCertification   : (Yes /No)   (NO)
d. NBA or any otherqualityaudit   : (Yes /No)   (NO)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting Activity	Duration(from -----to------)	Number of Participants
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
-----	-----	-----	-----

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

    Workshop on Vermi-compost, encourage Tree Plantation with their botanical name.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	-----	-----
Provision for lift	-----	-----
Ramp/ Rails	YES	-----
Braille Software/facilities	-----	-----
Rest Rooms	-----	-----
Scribes for examination	-----	-----
Special skill development for differently abled students	-----	-----
Any other similar facility	-----	-----

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
-----	-----	-----	-----	-----	-----	-----

7.1.5 Human Values and Professional Ethics

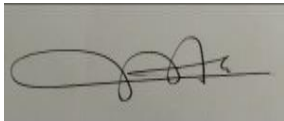Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
-----	-----	-----

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration(from-------to -------)	Number of participants
Celebration of Independence Day & Republic Day	15th August & 26th January every year.	All teaching, non-teaching ataff members, students & Officers.

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installations of LED lights.
2. Planting of plants & trees
3. Solar light energy
4. Rain water tanks for harvesting
5. awareness of deforestation to prevent from global warming.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

1. To attract Schedule Caste and Schedule Tribe boys and girls for higher education.
2. To preparing academic and administrative audit.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

The college is a higher education centre, so committed imparting quality education to empower student emotionally balanced, morally sound, socially committed, culturally enriched and spiritually oriented.

The participation of students in class room discussions through light on their learning abilities, Internal assessment tests are conducted through which student's performance is evaluated.

The college has well qualified teaching staff.

The college located in rural area so, socio-economy upliftment through quality education. Around 70% students who enrolled in the college belong to socially and economically backward society.

The college students have been benifitted from the quality education.

Two buses operated for girls by management at free of cost.

8. **Future Plans of action for next academic year (500 words)**

3. To open different skill development programmes.
4. To empower girls child of the rural area nearby the Institution.
5. To ensure good university results of our Institution.
6. To organize tutorial classes for weak and poor students.
7. To control dropout rate.
8. To Accelerate new Strength.

Name MD. SHAHID ALI

Name DR. DULAR HAJAM

Signature of theCoordinator,IQAC

Signature of the Chairperson,IQAC

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre forExcellence
COP	-	Career OrientedProgramme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate AptitudeTest
NET	-	National EligibilityTest
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	SelfFinancing
SLET	-	State Level Eligibility Test
TEI	-	Teacher EducationInstitution

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For Communication with NAAC

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